

13. YOUTH AND THEIR FAMILIES MINISTRY TEAM

13.1 STATEMENT OF PURPOSE

The purposes of Youth Ministry at Three Chopt Presbyterian Church are:

- A. Calling youth to be disciples of Jesus Christ and helping them mature in faith.
- B. Developing a balanced program of worship, Bible study, music, mission, education and fellowship, which enables each youth to recognize and develop their own God-given gifts.
- C. Nurturing supportive and caring relationships between adults and youth.
- D. Involving youth in local and global missions and service ministries.
- E. Offering a wide range of opportunities for youth to participate fully in the life of the church, inviting youth to become members of TCPC and staying connected with the Presbyterian Church (USA).
- F. Strengthening relationships among youth, enhancing a community for friendship, fun, fellowship and personal growth.
- G. Reaching out to youth and their families at home, school, work and in the community.

13.2 SPECIFIC MINISTRIES

- A. The Ministry Team will provide oversight for the Youth Sunday School program.
 - 1. Encourage Sunday School attendance and maintain rolls of youth Sunday School registration and attendance.
 - 2. Coordinate curriculum selection and purchase.
 - 3. Recruit Sunday School teachers for youth classes.
 - 4. Provide training for the Youth Classes' Sunday School teachers at least twice a year.
- B. The Ministry Team will provide oversight for the youth fellowship programs.
 - 1. Oversee recruitment and training of youth advisors.
 - 2. Provide oversight and guidance on the youth fellowship calendar of activities, use of church premises and fund raising events.
- C. The Ministry Team will oversee planning and implementation of an annual confirmation class.
- D. The Ministry Team will provide oversight for the annual Youth Sunday church service.
- E. The Ministry Team will annually prepare a Youth Ministry Handbook, setting out guidelines for youth programs and activities.
- F. The Ministry Team will provide oversight for a Youth Bible Study.
- G. The Ministry Team will accept other responsibilities assigned by the Session.

13.3 ACTIONS THAT REQUIRE SESSION APPROVAL

- A. Presenting Confirmation Class for membership examination.
- B. New fund raising for trips/events.

13.4 COORDINATION OF ACTIVITIES & DATES WITH OTHER MINISTRY TEAMS

- A. Youth Sunday (Worship Ministry Team)
- B. Annual Budget (Finance Ministry Team)
- C. Youth and Their Families Annual Report (Administration Ministry Team)

- D. Youth Mission Opportunities (Mission and Service Ministry Team)
- E. Youth Confirmation Class for membership (Membership and Evangelism Ministry Team, Staff, Clerk of Session)
- F. Fundraising event coordination of space and time (Membership and Evangelism Ministry Team)
- G. Fundraising revenue allocation (Finance Ministry Team)
- H. Celebration events – graduation, confirmation class completion, year end banquet (Membership and Evangelism Ministry Team)
- I. Teacher Appreciation (Adult Nurture, Children and Their Families, Membership and Evangelism Ministry Teams)

13.5 MINISTRY TEAM MEMBERS

- A. Elder(s) as assigned by Session
- B. Youth Director
- C. Confirmation Class Representative
- D. Sunday School Class Representative
- E. Junior High Fellowship Representative
- F. Senior High Fellowship Representative
- G. Junior High Parent
- H. Senior High Parent

13.6 PLANNING CALENDAR

JANUARY

Events:

- Ski trip
- Super Bowl Sub Sale
- Souper Bowl of Caring
- Annual Congregational Meeting

Planning:

- Annual Congregational Meeting
- Youth Sunday
- Begin planning for Easter Sunrise Service
- Check-in meeting with Advisors and Sunday School Teachers
- Plan how to promote Presbytery Spring Youth Conferences
- Adjust Youth Event Calendar for 2nd half of year, if necessary
- Be sure Montreat housing is secured

FEBRUARY

Events:

- CARITAS Involvement
- POJ Confirmation Retreat
- Youth Sunday

Planning:

Plan Bake Sale/Auction
Finalize Conference dates and send mailings to Youth
Line up former Massenatta Attendees to speak with Junior High Youth
DC Mission Trip

MARCH

Events:

Bake Sale/Auction
Easter Sunrise Service (some years)
DC Mission Trip

Planning:

Begin planning Youth Banquet
Plan for Teacher Appreciation
Discuss Summer Sunday School
Discuss possible summer Youth activities
Discuss Retreat Status

APRIL

Events:

Easter Sunrise Service (some years)
POJ Middle School Retreat

Planning:

Prepare for May Ministry Plan Update
Begin recruiting for the Fall
Plan summer activities
Line up chaperones for conferences
Yard Sale

MAY

Events:

Yard Sale

Planning:

Ministry Plan Update
Get in reservations for DC Mission Trip
Plan summer activities
Line up drivers for conferences

JUNE

Events:

Teacher Appreciation
Youth Banquet

Planning:

Massanetta

Assess readiness for Fall / Order curriculum
Policy & Procedure Manual review and update

JULY

Events:

Massenatta and Montreat Youth Conferences

Planning:

Plan budget for next year

Identify confirmands for next year: send invitations for Fall and do Newsletter publicity

AUGUST

Events:

Advisor and Teacher Training

Kickoff picnic welcoming 6th graders

Planning:

Discuss early Fall activities needing Session approval

Finalize and submit budget for next year

Plan for Rally Day

All Youth Mailing

Welcome 6th Graders Mailing

Secure housing for Montreat Youth Conference *next year*

SEPTEMBER

Events:

Rally Day

Parent Meetings for Youth group and Confirmation

Sunday School Youth Group and Confirmation begin

Planning:

Begin planning for Youth Sunday

Update Youth Directory

Develop calendar for Youth Groups

OCTOBER

Events:

Family Festival

Planning:

Set date for Ski Trip

Set date for Montreat

Plan for fundraising

Set date for Variety Show

NOVEMBER

Events:

Planning:

Finalize Ski Trip
Secure Montreat Dates
Finalize Christmas Youth Activities
Prepare for Annual Congregational Meeting
Review Policy and Procedure Manual

DECEMBER

Events:

Christmas Caroling and Party

Planning:

Submit Annual Report for Annual Congregational Meeting
Plan for a Parent / Youth Event
Register for Montreat